



Job Description

Title:	Senior Lab Operations Technician
Location:	Oxford BioTherapeutics, Inc. - San Jose, California
Employment Type:	Full-Time
Minimum Experience:	Experienced
Compensation:	\$82k/yr - \$106k/yr

About Oxford BioTherapeutics:

Oxford BioTherapeutics Ltd. (OBT) is a leading antibody drug conjugate (ADC) clinical-stage oncology company specializing in the identification, validation and development of first-in-class antibody-based therapeutics. OBT identifies novel, cancer-specific, antibody-targetable proteins through its OGAP[®], quantitative membrane protein target discovery platform. You will play an integral role in the pre-clinical development of novel oncology and immunology therapeutics.

Our OGAP[®] platform is one of the world's largest, cancer-specific, membrane protein libraries, directly measuring plasma membrane protein expression in both, cancer patient and normal biopsy tissues. Leveraging OGAP[®], OBT is focussing on developing first-in-class therapies (ADC, IO) with partnerships including, Boehringer Ingelheim (TCE), ImmunoGen (ADC) and Genmab (IO). Our lead asset, OBT076, is an Antibody Drug Conjugate (ADC) in Phase 1b clinical development. Our clinical and pre-clinical pipeline of novel biologics is balanced between internal programs and externally partnered programs.

Purpose of the Role

We are seeking a Senior Lab Operations Technician to support our research activities. The candidate will be responsible for multiple operational aspects of running a biological lab. Daily tasks will include maintenance of the lab equipment, ordering and managing lab supplies, maintaining and training staff on best lab practices and safety, integrating proper data management of laboratory data.

Essential duties and responsibilities:

- The Senior Lab Operations Technician is responsible for ensuring the policies, infrastructure and equipment result in a safe and productive laboratory work environment

- Ensures effective operation of all laboratory equipment and serves as point of contact for instrument repairs. Responsibility for inventory, maintenance and calibration of all instruments
- Manages and executes various lab jobs such as Liquid Nitrogen filling, CO2 regulator changes, incubator water refilling, waste disposal, and ethanol refilling and cleaning of certain equipment (i.e. fridges and freezers, heat baths, incubators, etc.)
- Maintains an adequate inventory of research materials (chemicals, consumables, antibodies, etc.) in conjunction with the data manager and ensures consumable supply stocking/ordering.
- Responsible for shipping and receiving of laboratory items
- Supports laboratory staff by preparing and organizing reagents within the various lab spaces to effectively carry out successful experiments
- Trains new scientific staff in the general use and function of designated instrumentation and creates and refines user protocols for general use
- Helps draft and implement new laboratory policies, work instructions or standard operating procedures
- Helps assist data manager in assist in inventory tracking and when applicable help coordinate tech support
- Helps receive packages for the site and track packing slips for financial record keeping
- Works in conjunction with building management and safety consults to keep up with building wide safety policies and procedures as needed
- Other duties as assigned to support the integration of the various teams and smooth laboratory operations at the San Jose site

Please note the roles and responsibilities for the position include but are not limited to the above.

Knowledge, Experience, and Skills:

- Degree in the biological or chemical sciences
- Experience working in a research laboratory
- Strong people and organizational skills
- Strong computer hardware/software skills
- Experience in instrument and equipment setup and maintenance preferred
- Experience in lab operations preferred
- Experience in biotech or pharmaceutical industry preferred
- Experience with electronic lab notebook (ELN) systems preferred
- Experience in contract management with vendors preferred

One of our top priorities is to maintain the health and wellbeing of our employees and their families. To achieve this goal, we offer comprehensive benefits.

Benefits Offered:

- Medical, dental and vision insurance
- FSA (Flexible Spending Account)
- STD, LTD, Basic Life, Supplemental Life and AD&D Insurance

- 401(k) Plan
- Up to 120 hours of Paid Time Off in your first year (increasing with tenure)
- 10 paid sick days per year
- 11 paid holidays
- Employee Referral Bonus Program
- Annual training budget for professional development
- Annual bonus program
- New hire stock options
- Team building events and activities

Equal Opportunities Statement

OBT is an equal opportunity employer and prohibits unlawful discrimination based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin or ancestry, age, disability, marital status, and veteran status. All qualified applicants will receive consideration for employment.

Why Join Us

We promote a culture of innovation, responsibility, and commitment to our goals and objectives. Together, we believe, we can pool our resources and our uniqueness to develop novel, robust cures for one of the most challenging health conditions today. We recognize that our team is only as good as the people in it. Our people have used the words friendly, collaborative, and hard working to describe the culture here at OBT. This is why, while we strive to ensure that we hire only the best people. We also strive to provide a working environment that is based on cooperation, innovation and mutual respect.

Job Link

If you are interested in being involved in some exciting, innovative science, please click on the link below.

[Senior Lab Operations Technician - San Jose](#)